

FRIENDS OF THE LIBRARY-WAIKOLOA REGION

April 30, 2010, Waikoloa Elementary School Library

CALL TO ORDER:

President Green called the meeting to order at 7:00 PM. A quorum was present. Upon request new members Teresa Fitzhugh, Jean McBride, and Leonard Librizzi introduced themselves.

MINUTES OF PREVIOUS MEETING:

Secretary Lane read 03-26-10 minutes. As there were no additions or corrections; minutes approved.

UNFINISHED BUSINESS:

WVA Liaison Bill Simonsma's Report - The site for the book mobile has been staked off and will be leveled upon notice of FL-WR's possession. Jim Whillock WVA General Manager has stated Van will be covered under their property and liability insurance. In addition WVA may assist with funding to relocate the Van but their Board will need to approve any associated outlay of funds.

Book Mobile Status – A conference call was to have been held among key parties on 04/29 however two parties were unavailable. Carol Schaafsma our Affiliation representative will return from mainland next week and renew contact with Bette Green. Mr. Fujio has said the title and keys will be available upon our approved affiliation. Rep. Evans' office manager, Tommie Sugunuma, will now be our liaison with Oahu entities. Cindy Evans indicated that FL-HI is doing a review of their organization and that may somewhat impact our affiliation process. The issue of incorporation vs. the general funds and liability statement recommended by Mike Maddux (Kohala Friends) has been referred to legal advisors. Their decision is pending. Mike Jones and Sandra Martin measured Van doorways and aisle and concluded ADA accessibility requirements may be difficult to attain. Accommodations can be made as needed.

FL-H Affiliation Report - Our Trade name has been Registered, the GET license certificate will be mailed soon, we have an EIN. Incorporation forms not filed; awaiting more input from Carol Schaafsma.

FL-H suggested change to By-Laws ARTICLE X. AMMENDMENTS AND DISSOLUTION Section 2. Language in 03-26-10 Section 2. Upon dissolution of the Friends of the Library-Waikoloa Region, all assets shall be distributed for one or more of the exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future tax code), or shall be distributed to the federal government, or state or local government, for public purposes.

Suggested Change: Upon dissolution of the Friends of the Library-Waikoloa Region all assets, except for financial contributions which have a redistribution or reversion requirement if not used for their original purpose, shall be distributed to the Friends of the Library of Hawaii for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future tax code).

Motion to approve, seconded, discussion ensued. Asset condition and potential liabilities were brought up. Rep. Evans suggested that assets in any condition would be accepted. Vote taken – Replacement language approved and will be included in FL-WR Bylaws.

P1:2

P2:2 FL-WR 04/30/10 Minutes

NEW BUSINESS:

Grants Committee Report - Vivian Green and Rachelle Moore met with Diane Chapman of The Hawaii Community Foundation in Waimea. Several Grants might be available to us. 1) Robert Blaine Thomas Fund, deceased former Waikoloa resident. Upon affiliation with FL-H and non-profit status FL-WR could possibly receive \$10,000 in annual payments we could use for part-time librarian salary. 2) Other available funds – West HI Fund (deadline 10/1/10); Donor Advice Fund; Hopu Fund of \$2,500 if project appeals to donor. Additional funding ideas/sources Jean Hamilton-Atherton Family Foundation; HI Alliance for NPO's has proposal writing workshops and Jeanne Navarro in Honokaa offers grant writing workshops. The Committee will visit with the HI CF again when our non-profit has been established. Janet Lam – North Kohala Public Library raised \$250,000 and could share her ideas with us. It was suggested that volunteers make contact with some of these organizations. Bill Simonsma said we should have a script so everyone would be saying the same things. Cindy said she would have her staff makes some calls.

Grant Writing Workshop - Rachelle Moore attended a workshop, learned lots and convinced her break-out session to use our mobile van as their project. One of the session participants was an artist and created a visual display. Sandra will place a photo of that display on our website.

From the floor - Relocation of general meetings: School and Spike's is too expensive, WCC-Fellowship Hall by donation but would be at 7:30 PM. Adele Bahl offered to open her home to us. A motion was made to move our meetings to the 2<sup>nd</sup> Friday of each month beginning in June. Judy Lane will contact the WCChurch for June 11<sup>th</sup>. E-mail reminders will be sent to all. Notices posted in the Breeze, The Whispers, North HI News and on our website at <http://library.waikoloacommunity.org>.

Book Mobile Items - Per Rep. Evans there should be no fee to transfer the title. Goodfellows has a Low-Boy and might be able to transport the Van. Bill S. volunteered to drive the Van. Leonard Librizzi has a contact who might transport Van but would need more information re braking system and when it was last started in order to assist us. Leonard will visit with Irene Horvath Manager of Kona Library to evaluate the project.

Rep. Evans' Suggestions – Think about a way to promote book mobile and future Library. Start thinking about managing, cataloging, choosing a volunteer coordinator and dates for community activities for our participation during the summer. There is a large selection of books from the WVA and Kohala Friends available to us. We need to enlist community organizations in the move of books into Van. Perhaps a 'book brigade' between storage sites and Van could be organized.

Vivian Green asked if any FL-WR reps were on the newly established WVA Land Use Committee as participation would be necessary to facilitate request of land for our future Library building site. Sharon & Morris Torbert and Bob Green have volunteered for that Committee. GM Willocks has said there is support for a Library and land is available.

ADJOURNMENT:

Meeting adjourned at 8:40 PM. Next meeting will be Friday June 11<sup>th</sup>, location will be published when determined.

Respectfully submitted, Judy Lane, Secretary